

UK Voluntary Register of Nutritionists (UKVRN) Registration

**Guidance notes for applications for Registered Associate Nutritionist
(ANutr) via Direct entry**

January 2018

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Introduction

This guide explains how to apply to join the UKVRN as a **Registered Associate Nutritionist (ANutr) via Direct Entry**.

Was your programme accredited by us? If your programme was accredited by AfN, you are eligible to apply for Registered Associate status by Direct Entry. Please see our [Lists of Accredited Programmes](#) and the [Direct Entry application form](#)

If your degree is from an accredited programme please continue to read these instructions for Direct Entry.

If you are not eligible to apply via Direct Entry and wish to apply as a Registered Associate Nutritionist via Portfolio, please read 'Guidance notes for applications for Registered Associate Nutritionist (ANutr) via Portfolio.'

If you wish to apply as a Registered Nutritionist (RNutr), please read 'Guidance notes for applications for Registered Nutritionist (RNutr) via Portfolio.'

How to Apply

To apply for **Registered Associate Nutritionist (ANutr) via Direct Entry** you must have a BSc (Hons) or MSc in a nutritional science subject from an accredited course.

Please ensure that you

- Read 'Competency Requirements for Registered Associate Nutritionist' in full
- Read through this document in full
- Complete 'Application for Registered Associate Nutritionist (ANutr) via Direct Entry'
- Complete and submit all items in the section 'What do I need to send?'

General information for completing the application form

1.1 Please ensure that your degree is AfN accredited in order to apply via Direct Entry route.

How is my application assessed?

2.1 Preliminary checks are carried out by the AfN Registration Office to ensure proof of identity (which must be certified) and that you appear on the relevant University pass list.

How long will it take to assess my application?

3.1 Applications are usually processed within ten working days. This will take longer if we are awaiting receipt of the pass lists from your University or if you do not include a CERTIFIED copy of your ID with your application.

What do I need to send?

4.1 Applicants need to send the following with their application:

- **A certified copy of identification** - photo page of passport or driving licence signed by an independent professional (e.g. notary, doctor, lawyer, police officer, teacher, line manager) stating “I certify this is a true copy” together with their name, job title, signature and date
- Payment of the application fee
- Completed ‘Application for Registered Associate Nutritionist (ANutr) via Direct Entry’

How do I pay?

5.1 The relevant fee can be found on the application form and fee information is also available on our website. The initial application fee is comprised of an administration charge and the first year’s registration fee.

5.2 The administration charge is non-refundable. In the event that your application is not successful, the first year’s registration fee will be refunded to you. Please note that debit and credit card payments can only be refunded to the card used for the original payment.

5.3 Methods of payment:

- Credit or debit card by completing details within the application form. Please note that we do not accept Diners or American Express. If you prefer to make card payment over the phone, tick the ‘Phone payment’ box and we will contact you to arrange.
- Cheque, payable to ‘Association for Nutrition’
- BACS transfer to the below account. Please reference with your full name.
Account Holder - Association for Nutrition
Bank – Metro Bank, Account number – 28442364, Sort code – 23-05-80

What is Fitness to Practice?

6.1 As part of the application, you are asked to make declarations regarding Fitness to Practice. More information can be found on the AfN website in our [Fitness to Practice Rules](#).

Applications should be sent to

Registration Team - Applications, Association for Nutrition,
3rd Floor Alliance House, 29-30 High Holborn, London, WC1V 6AZ

For more information

Please contact registration@associationfornutrition.org or telephone 020 3795 8823