**Raising a Concern or Complaint**

**Fitness to Practise Submission Form**

Please use this form if you would like to raise a concern or make a complaint to the Association for Nutrition (AfN) relating to an individual’s fitness to practise.

In order for us to investigate, the individual must be currently registered on the UK Voluntary Register of Nutritionists (UKVRN). You can check whether or not an individual is UKVRN registered at [www.associationfornutrition.org](http://www.associationfornutrition.org) or by calling us on 020 3795 8823.

The [UKVRN Fitness to Practice Rules](http://www.associationfornutrition.org/Portals/0/Public/About%20us/UKVRN%20Fitness%20to%20Practice%20Rules%20APPROVED%2012th%20September%202017.pdf) explain our complaints procedures in detail, describing what we can investigate and the process involved.

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| --- | --- |
| **Your details** | |
| **Surname** |  |
| **First Name** |  |
| **Email** |  |
| **Telephone** |  |
| **UKVRN registration number (if applicable)** |  |

|  |  |
| --- | --- |
| **Details of UKRN registrant** | |
| **Surname** |  |
| **First Name** |  |
| **UKVRN registration number (if known)** |  |

**The nature of your concern or complaint**

Please provide the details of your concern/complaint, continuing on additional sheets if necessary, and attach any supporting evidence you may have and/or provide links to relevant sections of websites etc.

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Please outline any steps you have already taken to resolve your concern/complaint, including anyone you have already contacted and when, and the response received:

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Please describe the outcome you are seeking:

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| **Signature** |  |
| **Date** |  |

Please send the completed form and any supporting evidence to:

**Email -** [registration@associationfornutrition.org](mailto:registration@associationfornutrition.org)with the subject of **Attn: FtP**

**Post –** FtP,Association for Nutrition, 3rd Floor - Alliance House, 29-30 High Holborn, London, WC1V 6AZ