

AfN Terms and Conditions

Introduction

These terms and conditions were passed by The AfN Council on 3/12/18, and will be reviewed periodically.

About Us

Association for Nutrition (AfN) defines and advances standards of evidence-based practice across the field of nutrition and at all levels within the workforce. We protect and benefit the public by:

- Championing Registered Nutritionists whose entry onto the UK Voluntary Register of Nutritionists (UKVRN) is an assurance they meet our rigorous standards of competence and professionalism.
- Recognising high quality, relevant nutrition training through our Program Accreditation, CPD Endorsement and Course Certification schemes.
- Raising our profile to protect the public and raise demand for, and recognition of, the contribution of Registered Nutritionists and the wider workforce in nutrition.

Our charitable objects are:

- To promote the health of the public by the promotion and maintenance of high standards of practice among and the regulation of nutritionists;
- To advance the study and practice of nutritional science and medicine;
- To advance the education of the public and to promote research for the public benefit in the field of nutrition, health and allied subjects.

Our Vision is the nutritional health of all through evidence-based nutrition practice.

Our Values are to be a trusted, capable and transparent regulator protecting the public with integrity and professionalism.

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1. Providers must complete and sign an application form, and return it with the relevant certification fee and supporting documentation to AfN. By signing the application form the provider agrees to comply with the terms and conditions of AfN Course Certification.
2. The application fee is a contribution towards the costs of administering the scheme and is non-refundable. Applications for certification will not be assessed until the fee is received and cleared with our bank.
3. The application form and supporting material will be retained by AfN and will not be disclosed or circulated other than for the purposes of administering this scheme.
4. AfN will acknowledge receipt of an application and will undertake an accuracy and completion check. At that point we may ask for any missing or incomplete information. The application will then be assessed by an AfN Course Certification evaluator and a decision will be made to certify provisionally certify or not certify the course. The decision of AfN is final.
5. If the decision is not to certify the course an application can be resubmitted at any time with the relevant certification fee, providing the adjustments recommended in the decision feedback have been made.
6. Certification is active for a year from the date of certification and can remain active for a further 2 years on payment of an annual retention fee. AfN will contact the provider eight weeks before the end of this period to ask if they intend to renew their application and will invoice them for the relevant fee.
7. To maintain active certification course providers will be required to provide an annual declaration to update information and to confirm the course has not changed significantly in ways that might affect the standards.
8. AfN will promote the approved course on its website and in its marketing materials to its members. The provider agrees that their name and course details will be published on any electronic or printed list of AfN Course Certification.
9. The provider must ensure that AfN has the correct information contact details and description of the course for its marketing information, and must inform AfN promptly of any changes to contact details.
10. Once the course is certified the course provider must ensure that all marketing of the course, verbally and in writing, complies with the current AfN Marketing Rules, copy attached.